

CORONAVIRUS DISEASE 2019 (COVID-19)

Shuttle Buses: Social Distancing and Disinfection



Audience: Security Leadership

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Following is guidance for social distancing on shuttle buses as well as bus disinfection.

Planning Assumptions

- Shuttle buses generally operate on a schedule that colleagues rely on in order to get them to their destination in a timely manner.
- Shuttle buses generally transport a minimum of 14 passengers seated near each other.
- Shuttle drivers are within proximity to passengers on each trip during their tour of duty.
- We are adjusting bus capacity to allow for a minimum of 6 feet between passengers.
- Due to the reduced capacity, colleagues will be delayed in reaching their destination.
- Plans must be in place to alleviate undue delays in transportation times for colleagues.
- Communication to bus ridership is crucial when implementing this plan.
- Buses will need to be disinfected at the conclusion of each trip.

Operational Plan

- Drivers, being in proximity to passengers during their tour of duty, must wear PPE which will include, at a minimum, gloves and a mask.
- Drivers should be trained in the proper donning and doffing of their PPE.
- The seating plan of each bus will be altered by way of physical obstruction, making available seats approximately 6 feet between passengers.
- Drivers will monitor the number of passengers boarding the bus until capacity is reached. No other passenger will be allowed to board after that time. There will be no standing on any bus.
- Drivers should maintain contact with Control Operations or other bus drivers and inform them when delays are becoming unacceptable. A plan should be in place to either add another bus to that route or re-route buses to alleviate the wait times.
- Each bus should be stocked with Purple Top towelette disinfectant. Drivers should wipe down all hard surfaces at the conclusion of each run and before new passengers embark.

- It is imperative that this entire plan be communicated, in advance, to all colleagues, with an emphasis on the safety reasons behind it and the possibility of delays in service. This communication should be in the form of signage, mass email and any other way in which the hospital communicates to its colleagues.