




Action Plan

Complete in advance of the first session

Personal Meeting Intentions	List at least three intentions you have for the next three days - <i>TIP: Consider what your TCI community hopes to achieve – how will the next three days offer tools, resources, knowledge or connections to help make that happen.</i>
	

Complete throughout the Learning Institute

New Connections	Be sure to stay connected after the Learning Institute. Include the follow-up action steps you plan to take with your new connections. <i>TIP: Add names as well as dates to follow up via email or phone. If you didn't meet someone, send them a note to schedule a call or meeting.</i>
	
Tools & Resources	List Tools and/or Resources that you want to use and/or explore further <i>TIP: Add the session and/or session facilitator's name so you don't forget who introduced the tool.</i>
	

Action Plan

Complete on the last day of the Learning Institute, in collaboration with your TCI Team

TCI Site Intentions	List at least three actions your team intends to complete and report back at the National TCI Core Team Meeting on June 12th <i>TIP: Consider what your TCI community hopes to achieve – how will the next three days offer tools, resources, knowledge or connections to help make that happen.</i>		
Action	Who is Responsible	By When (no later than 06/12/2025)	Who Will Support

**BEFORE YOU
 LEAVE**

1. Identify your TOP Priority Action from the above list
2. Write it on the post it paper

These will be compiled and reviewed at National TCI Core Team Meeting on June 12th.

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