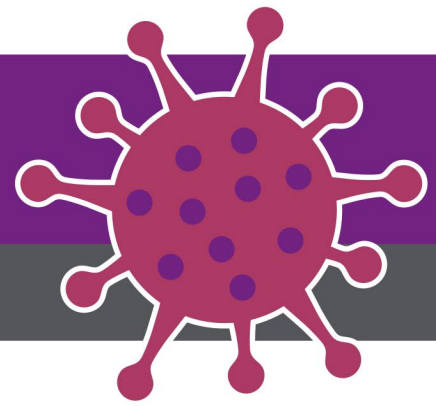


CORONAVIRUS DISEASE 2019 (COVID-19)

Vaccine Security Planning TEMPLATE



Audience: Security Leadership

Revision Date: 12/02/2020

Version: Version 1

COVID-19 Response Team Owner: Clinical & Operations

Date of Last Review: 12/02/2020

COVID-19 Vaccine Security Plan (TEMPLATE)

Summarize your Security Plan for the COVID-19 Vaccine. This plan should include:

- The safe reception of the vaccine
- Site security once the vaccine is received
- Management of crowds, traffic, etc.
- Physical barriers needed
- Logistical barriers foreseen
- Internal/External resources needed
 - Determine expectations of security resources needed (response time, number of personnel, equipment necessary)
- Location of each individual site where the vaccine will be stored, distributed or administered
- Communication with local law enforcement or external Emergency Management agencies

Attached to this communication are two PowerPoint presentations that you may find helpful. One is courtesy of Joe Leonetti, Sr. Director of Operations, Support Services & Emergency Management at Saint Francis Healthcare in Wilmington, DE. Joe and his team have created a comprehensive plan for vaccine security at their facility. The other document is a template covering the areas discussed above. This should help you quickly develop a comprehensive plan for your facility(ies.)